

Learning Contract between assessor, applicant and mentor developed by Public Health Wales

Public Health Practitioner Portfolio Development Support Programme

Learning Contract

“A learning contract is a practical arrangement between a trainer and Specialist Registrar to enable both to make the most of learning opportunities in the time available. It spells out the objectives and responsibilities of each person in the situation so that both are clear about what is expected of each party and sets out clearly who will do what. It takes the form of a written statement.”

Training in Public Health Medicine – Trainers Workbook. M Dlugolecka, Faculty Adviser Scotland 31 August 1998

This learning contract will form a formal agreement, in writing, between the Professional and Organisational Development team of Public Health Wales, the practitioner, line manager, mentor and assessor, stating what the practitioner will present to whom within a specified time period.

Practitioners will have already completed a self-assessment of their public health competences and identified any gaps which need attention. The learning contract should clearly detail these gaps and the plan to address them.

All sections of the learning contract need to be completed and signed appropriately.

Public Health Practitioner Portfolio Development Support Programme

LEARNING CONTRACT

Practitioner:
Assessor:
Mentor:

Agreed commentary submission dates

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)

Learning needs / Gaps

Competency Ref	Proposed Activity	Achieve By:	Evidence	Review/Comments

How have you agreed to communicate with your **mentor**? i.e. telephone, face to face etc.

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We strongly recommend you pre-book your sessions around the submission dates for your commentaries. Please detail here your proposed dates and times:

Date and Time (1)	Date and Time (2)	Date and Time (3)	Date and Time (4)	Date and Time (5)	Date and Time (6)

How have you agreed to communicate with your **assessor**? i.e. telephone, face to face etc.

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We strongly recommend you pre-book your sessions around the submission dates for your commentaries. Please detail here your proposed dates and times:

Date and Time (1)	Date and Time (2)	Date and Time (3)	Date and Time (4)	Date and Time (5)	Date and Time (6)

Signed: (Practitioner)

Signed: (Assessor)

Signed: (Mentor)

Signed: (On behalf of POD Team)

Signed: (Line manager)