

Notes on completing the Application

This application form should be completed by applicants who are ready to start submitting commentaries for assessment by a UKPHR accredited assessor.

At this stage, there are a limited number of assessors you will therefore be asked to complete your first commentary within 2 months of applying for an assessor and that you achieve the full portfolio within a 12-18 month period. If you need to defer at any time please let your assessor and the Scheme Co-ordinator know as soon as possible

Applicants are asked to negotiate dates, by which they will submit commentaries, with their assessor.

To be eligible for assessment applicants must be able to demonstrate

- That they are currently employed (or volunteering) in a public health role in the North East of England.
- At least two years public health experience working at level 5 (the level of autonomous practice) or above on the Public Health Skills and Knowledge Framework
- Support from line manager

All applicants should have read the *UKPHR Framework and Guidance for Applicants, Assessors and Verifiers* and the *Supporting Information* documents at pages 29 – 74 in this *Registration Pack*.

Applicants are advised to have used a standards mapping tool or similar to identify evidence to be used and to identify where there are any gaps.

Applications should also include a short summary or Gantt chart of how the applicant will meet their chosen submission date.

(Examples and templates are available at <https://wp.sunderland.ac.uk/nephpr/>)

For further information contact Paula Wilkinson, Scheme Administrator at Paula.Wilkinson@sunderland.ac.uk

Application for an Assessor

Name:
Job Title:
Employing Organisation:
Work Address:
Telephone:
Email:

How many commentaries do you expect to submit?
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Please attach a project plan (e.g. short description or Gantt chart).

If you haven't already done so, please also submit a letter of support from your line manager.

Send completed forms to Paula.Wilkinson@sunderland.ac.uk

***Please note you need to have your first commentary to your assessor within 2 months of applying**